

# Solihull Safeguarding Adults Board & Sub-committees

## 2016

pushing  
bullying  
pinching  
withholding  
food & drink  
coercion  
intimidation  
hitting  
isolating  
emotional abuse  
restraint  
shaking  
misusing medication  
scalding  
teasing  
sexual abuse  
leaving on own  
blaming  
stealing money or benefits  
neglect  
leaving on own  
ignoring needs

## Safeguarding Adults Board

Solihull Safeguarding Adults Board [SSAB or the Board] was established in 2008. It is a multi-agency partnership comprising of statutory, independent and voluntary sector organisations, which have a stakeholder interest in safeguarding adults. It is now established under section 43 of the Care Act 2014 and the Care and Support Statutory Guidance (October 2016).

Solihull Safeguarding Adults Board has adopted and will use the principles as set out in the Government's Policy Adult Safeguarding in May 2011 and reissued in 2013, when they identified the following equal principles they expect local authorities, housing, health, the police and other agencies to follow and use for monitoring safeguarding arrangements:

- **Empowerment** - Presumption of person led decisions and informed consent. *"I am asked what I want as the outcomes from the safeguarding process and these directly inform what happens"*.
- **Prevention** - It is better to take action before harm occurs. *"I receive clear and simple information about what abuse is, how to recognise the signs and what I can do to seek help"*.
- **Protection** - Support and representation for those in greatest need. *"I get help and support to report abuse. I get help to take part in the safeguarding process to the extent to which I want and to which I am able"*
- **Proportionality** – Proportionate and least intrusive response appropriate to the risk presented. *"I am sure that the professionals will work for my best interests, as I see them and they will only get involved as much as needed."*
- **Partnership** - Local solutions through services working with their communities. Communities have a part to play in preventing, detecting and reporting neglect and abuse. *"I know that staff treat any personal and sensitive information in confidence, only sharing what is helpful and necessary. I am confident that professionals will work together to get the best result for me"*.
- **Accountability** - Accountability and transparency in delivering safeguarding. *"I understand the role of everyone involved in my life"*.

To read the Boards Memorandum of Understanding click on the document below.

## **SSAB Structure, membership and role**

The overarching purpose of an SAB is to help and safeguard adults with care and support needs. Solihull SAB does this by:

- assuring itself that local safeguarding arrangements are in place as defined by the Care Act 2014 and statutory guidance
- assuring itself that safeguarding practice is person-centred and outcome-focused
- working collaboratively to prevent abuse and neglect where possible
- ensuring agencies and individuals give timely and proportionate responses when abuse or neglect have occurred
- assuring itself that safeguarding practice is continuously improving and enhancing the quality of life of adults in its area.

Solihull's Safeguarding Adults Board has a jointly funded Independent Chair providing consistency and direction. Membership of the Board is as follows:

- Age UK Solihull
- Birmingham and Solihull Mental Health NHS Foundation Trust
- Cabinet Member – Adult Social Care & Health
- Community and Voluntary Sector Care Homes
- Community Rehabilitation Company (CRC)
- Coventry & Warwickshire NHS Partnership Trust
- Heart of England NHS Foundation Trust
- National Probation Service
- NHS England
- Solihull Action through Advocacy
- Solihull Carers' Centre
- Solihull Clinical Commissioning Group (Statutory requirement)
- Solihull Community Housing
- Solihull Metropolitan Borough Council (Statutory requirement)
- West Midlands Ambulance Service
- West Midlands Fire Service
- West Midlands Police (Statutory requirement)

Working to the Board are three Sub Committees, a Learning and Development Steering Group and a Service User Forum.

## **Operational Sub Committee**

The purpose of the Operational Sub Committee is:

- The development of policy, procedures, protocols and guidance for the partnership.
- To ensure the Multi Agency procedures are current and reflect best practice.
- Consider practice issues and identify issues for practice, policy and procedures.
- Identify learning from local and national enquiries, assess in relation to Solihull and use to inform practices and procedures.

## **Prevention Sub Committee**

The purpose of the Prevention Sub Committee is:

- Promote greater awareness of Safeguarding Adults with people who use services, the public and with organisations who work with adults with care and support needs and develop Early Intervention strategies.
- To ensure adult abuse is prevented or at least minimised and that everyone living and working in Solihull know what adult abuse is, that it is unacceptable and how to alert Solihull MBC to incidents or possible incidents. Ignorance and lack of awareness is not acceptable.

## **Quality & Audit Sub Committee (including Safeguarding Adult Reviews)**

The purpose of the Quality and Audit Sub Committee is to:

- Develop and implement a multi-agency Quality Assurance Framework and Performance Report;
- Monitor Safeguarding Adults activity is being completed in accordance with the multi-agency procedures;
- To ensure people's experience of Safeguarding Adults is sought and used to inform practices and procedures;
- Manage the Boards Risk Register;
- Manage the Safeguarding Adult Review process.

## **Learning and Development Faculty**

SSAB and LSCB host a quarterly safeguarding Learning Faculty in order to consult with multi-agency practitioners on training content and related issues.

## **Safeguarding Adults Steering Group**

A Steering Group was established in October 2016 for officers who have a lead safeguarding training responsibility to ensure a consistent approach to training provision and to share skills and resources to best effect

## **Service User Forum**

The purpose of the Service User Forum is to:

- provide a users' perspective on the work of the Board;
- help promote awareness of safeguarding amongst the wider Solihull community;
- share their experiences so improvements can be identified;
- use their experience to co-produce and inform policies, procedures and publicity particularly in relation to the prevention of abuse;
- work closely with communications staff and staff of partner organisations to promote awareness of safeguarding through articles, the internet and events.

Membership of this Forum will be an adult with care and support needs who has direct experience of Solihull's Safeguarding Adults procedures OR a person who supports an adult with care and support needs who has direct experience of Solihull's Safeguarding Adults procedures.

## **Key Safeguarding Adult Board duties:**

The Care Act 2014 places three core duties on SAB's. They are:-

### **Strategic Plan**

At the end of each financial year, the Board will publish a Strategic Plan which sets out how it will protect and help adults in its area and what actions each member of the SAB will take to deliver the plan better. When preparing the Strategic Plan, we will involve the community and consult with Healthwatch Solihull.

### **Annual Report**

Also at the end of each financial year the Board will publish an Annual Report detailing the work of the Board throughout the year. This report describes national initiatives on adult safeguarding as well as the work that has been undertaken locally to protect adults with care and support needs in Solihull. The purpose of the report is to share information on our achievements and future plans with our partners, service users and other Solihull residents. We are very proud of our achievements and we are committed to continuing our work to deliver excellent adult safeguarding services in Solihull.

### **Safeguarding Adult Reviews**

Solihull Safeguarding Adults Board is required to arrange Safeguarding Adults Reviews where there is potential for multi-agency learning as to how professionals and organisations have worked together to safeguard one or more adult with care and support needs.

The overall purpose of a Safeguarding Adults Review is to promote learning and improve practice. They are a multi-agency process that considers whether or not serious harm experienced by an adult or group of adults with care and support needs, could have been predicted or prevented.

## Safeguarding Adults Business Team

The Safeguarding Adults Business Team works with the partnership to ensure adults with care and support needs are protected from harm and abuse. The team commissions and delivers multi agency training, participated in the development of multi agency policies, procedures, guidance and works with partners to raise awareness with adults with care and support needs, carers, the public, professionals and practitioners.

The SSAB Business Team consists of:

A **Business Manager** who takes the lead responsibility for the strategic development and delivery of effective, efficient Safeguarding Adults services within Solihull.

A **Management Assistant** who provides administrative support to the Safeguarding Adults Board, Sub Committees and Business Manager.

A **Development Manager** who commissions the multi agency training and education programme to ensure those working with adults with care and support needs have the skills and abilities to protect them from harm and abuse.

An **Administrator** who manages the Safeguarding Adults training systems, policy, procedure and guidance systems, website and provides administrative support to the Safeguarding Adults Business Team.

A **Quality and Performance Officer** who has the lead responsibility for the implementation of the Board Quality Assurance Framework.

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